

**SECURITIES TRANSFER FORM** (Please print clearly. See reverse for further information.)

**1 New Holder/Recipient Information** – For value received, the undersigned hereby sells, assigns and transfers unto:

\_\_\_\_\_  
 (Name(s) of the person(s) to whom the securities are being transferred and the address for the securities register)

**2**  **Joint Tenants with Right of Survivorship** – If there is more than one new holder, check this box if you **want** your registration to be Joint Tenants with Right of Survivorship. If there is more than one new holder and you do not check this box, your account will default to Tenants in Common.

**3**  **Direct Registration System** – Where available, all securities will be held electronically via the Direct Registration System unless otherwise indicated. Check this box if you **do not want** your securities to be held via Direct Registration.

**4 Securities to be Transferred** – Complete (a) and (c) for shares or (b) and (c) for bonds, debentures, notes or other debt securities.

**a) Shares, rights or warrants**

\_\_\_\_\_ shares, rights or warrants of \_\_\_\_\_  
 (Number of shares, rights or warrants) (Class of shares, rights or warrants; example: Common)

**b) Bonds, debentures, notes or other debt securities**

\$ \_\_\_\_\_ % \_\_\_\_\_  
 (Principal amount) (Interest rate) (Description of bonds, debentures, notes or other debt securities, including maturity date, if any)

**c) registered in the name(s) of** \_\_\_\_\_  
 (Name(s) of the current holder(s) as they appear on the certificate or securityholder statement/advice)

held in \_\_\_\_\_ and represented by \_\_\_\_\_  
 (Name of the issuer of the securities as it appears on the certificate or securityholder statement/advice)

certificate(s) or account number(s) \_\_\_\_\_  
 (The number printed on the front of the certificate or on the securityholder statement/advice)

**5 Reason for Transfer – For US Residents Only** (where a current holder or new holder is a resident of the United States of America)

Check off the applicable purpose of the transfer (one box only).

- Private Sale Date of Sale: \_\_\_\_\_
- Gift Date of Gift: \_\_\_\_\_
- Inheritance Date of Death: \_\_\_\_\_
- Other (or, no change in ownership)

Value per security  
 on date of Sale/Gift/Death:

\$ \_\_\_\_\_  
 USD  CAD

**6 Authorized Signature(s) of Current Holder(s)** – This section must be signed and stamped for your transfer to be executed.

The undersigned does/do hereby irrevocably constitute and appoint the transfer agent of the issuer as attorney to transfer the above-noted securities on the books of said issuer, with full power of substitution in this matter.

The signature(s) below must correspond with the name(s) as shown on the front of the certificate(s) or securityholder advice(s)/statement(s). All current holders or a legally authorized representative must sign below. Legally authorized representatives must provide formal documentation evidencing their authority. Attach further pages for the signatures of additional current holders if required.

**Required ► Signature Guarantee or Medallion Guarantee**  
 See instructions on reverse for acceptable guarantees.

Signature 1

Signature 2

Date (DD/MM/YYYY)

## Instructions on How to Complete the Securities Transfer Form

### 1 New Holder / Recipient Information

- Enter the new holder's name (first, middle initial, last).
- Enter the name (first, middle initial, last) of a joint holder, if applicable.
- Enter the full mailing address including city, country, zip or postal code, and suite number, where applicable.
- If securities are being transferred to more than one person(s) and not enough space is available to detail the names and addresses, you may enter "See attached" on the first line and provide all information on a separate attached sheet of paper.

#### Examples of Acceptable Registrations

##### Single Account Holder:

John S Sample

##### Joint Account Holder:

John S Sample and Jane A Sample

##### Minor:

[Guardian's name] in trust for [Minor's name]

**Note:** Securities may not be registered solely to the name of a minor.

##### Estate:

John A Sample Executor for the Estate of Jane A Sample

**Note:** "The Estate of Jane A Sample" is **not** an acceptable registration.

##### Corporation:

ABC Sample Company Inc.

##### Trustee:

Jane A Sample in trust for John B Sample

##### Trust:

John A Sample Revocable Trust Dated 01/01/01

For full transfer guidelines, please visit <http://www.stac.ca> for the *Securities Transfer Guidelines* under Best Practices.

### 2 Joint Tenants with Right of Survivorship

If there is more than one new holder, check the box on the front if you want your registration to be Joint Tenants with Right of Survivorship (not applicable to residents of Quebec or Louisiana). Under this registration, in the event of the death of one of the registered holders, the deceased holder's interest in the account passes to the surviving registered holder(s). If there is more than one new holder and this box is not checked off, the registration will be treated as "Tenants in Common". Under such registration, in the event of the death of one of the registered holders, the deceased holder's interest in the account passes to the deceased holder's estate.

### 3 Direct Registration System

The Direct Registration System is a method of recording securities in book-entry form. Book-entry means the issuing company's transfer agent holds your securities electronically on your behalf without the need for physical certificates. Securities held in electronic, book-entry form have the same rights and privileges as securities held in certificate form. Check the box on the front if you **do not** want your securities to be held via Direct Registration, in which case a certificate will be issued.

### 4 Securities to be Transferred

- Enter (a) the number and class of shares, rights or warrants you wish to transfer or (b) the principal amount and interest rate of the bond, debenture or note (e.g. \$1000 bond redeemable 01/01/2000) you wish to transfer.

- Enter the name of the current holder(s), the name of the issuer of the securities and the certificate or account number. This information is detailed on the certificate or the securityholder statement/advice.
- If holdings to be transferred include securities held in a Dividend Reinvestment Plan ("Plan"), please include the actual number of Plan securities to be transferred. If all are intended to be transferred, please indicate "all Plan securities" which includes payments up to the date of transfer.

**Certificated securities:** If the securities are represented by certificate(s), the original certificate(s) must accompany the transfer request.

### 5 Reason for Transfer – For US Residents Only

Consistent with US Internal Revenue Service regulations, Computershare is required to request cost basis information from US holders. Please indicate the reason for requesting the transfer as well as the date of the event relating to the reason. The event date is not the day on which the transfer is processed by the transfer agent, but rather the date of the event which led to the transfer request (i.e. date of gift, date of death of the holder or the date the private sale took place). If the event date field is left blank, the transfer agent may default to the date the transfer is processed by the transfer agent. If this section is not fully completed, all transfers will be treated as Gifts unless Computershare receives documentation that this is a decedent transfer, in which case the transfer will be treated as an Inheritance. Computershare recommends that you consult with your tax advisor regarding the tax implications for each type of transfer.

### 6 Authorized Signatures

**All** of the current holders, or their authorized representatives, must sign the Securities Transfer Form. In addition, **all** such signatures must be guaranteed in one of the following methods:

**Canada and USA:** A Medallion Signature Guarantee obtained from a member of an acceptable Medallion Signature Guarantee Program (STAMP, SEMP, and MSP.) Many commercial banks, savings banks, credit unions, and all broker dealers participate in a Medallion Signature Guarantee Program. The Guarantor must affix a stamp bearing the actual words "Medallion Guaranteed" and containing a unique number with a letter prefix based on the dollar value of the security.

OR

**Canada:** The Guarantor must affix a stamp bearing the actual words "Signature Guaranteed", sign and print their full name and alpha numeric signing number. For a list of eligible guarantors, visit <http://www.stac.ca> for the *Securities Transfer Guidelines* under Best Practices (Page 4 lists the participating Schedule 1 Banks) or see "Need More Information?" below.

OR

**Outside North America:** For holders located outside North America, present the certificate(s) and/or document(s) that require a guarantee to a local financial institution that has a corresponding Canadian or American affiliate which is a member of an acceptable Medallion Signature Guarantee Program. The corresponding affiliate will arrange for the signature to be over-guaranteed.

#### Need More Information?

Please visit <http://www.investorcentre.com/service> and "Ask Penny," our Virtual Agent. Computershare also has a library of YouTube videos about several transactions and help topics such as obtaining a medallion guarantee. Watch them online by visiting: [www.youtube.com/user/computershare](http://www.youtube.com/user/computershare).

Return your fully completed form to:

Computershare, 100 University Ave, 8<sup>th</sup> Floor, Toronto, Ontario, M5J 2Y1

**Privacy Notice:** Computershare is committed to protecting your personal information. In the course of providing services to you and our corporate clients, we receive non-public personal information about you from transactions we perform for you, forms you send us, other communications we have with you or your representatives, etc. This information could include your name, address, social insurance number, securities holdings and other financial information. We use this to administer your account, to better serve your and our clients' needs and for other lawful purposes relating to our services. Computershare may transfer personal information to other companies in or outside of Canada that provide data processing and storage or other support in order to facilitate the services it provides. We have prepared a Privacy Code to tell you more about our information practices, how your privacy is protected and how to contact our Chief Privacy Officer. It is available at our website, [www.computershare.com](http://www.computershare.com), or by writing to us at 100 University Avenue, Toronto, Ontario, M5J 2Y1. Computershare will use the information you are providing in order to process your request and will treat your signature(s) as your consent to us so doing.