

Employee Authentication Portal

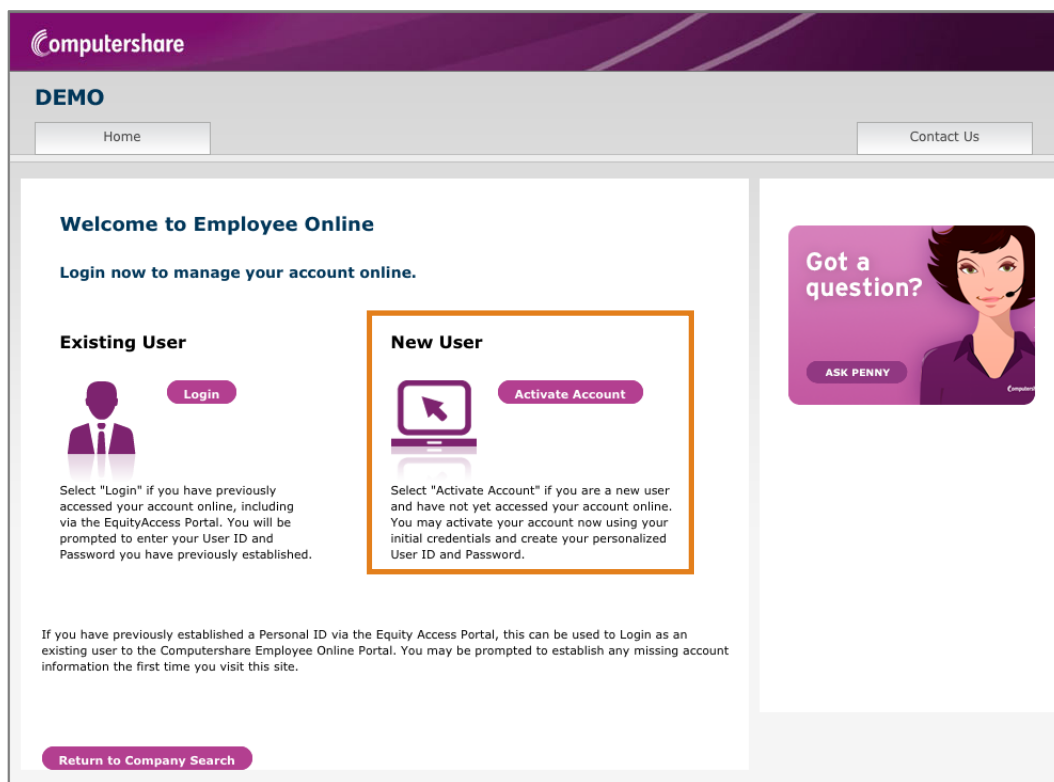
Guide for users who have never logged in to EquityAccess

This guide is for users who have not previously created a Personal ID or logged into in the BNY Mellon EquityAccess portal. The information below helps you establish your account on Computershare's employee authentication portal. There is also a glossary that provides definitions for terms that may be unfamiliar to you as a new Computershare user.

New User Login/Account Setup

The Computershare employee authentication portal provides a single point of entry to manage your employee stock purchase plan. The authentication portal is your homepage for accessing information for these accounts. To conduct ESPP transactions, you will be automatically directed to Computershare's Employee Online website through this authentication portal. For other types of investments that are managed by Computershare, such as registered shareholdings not associated with your employment, you will use the Investor Centre™ website.

To access your records through the employee authentication portal, go to www.computershare.com/kaman. To create your account, click the "Activate Account" button.



You will be prompted to provide your Global Identifier and PIN/Password. For the Global Identifier, please enter the numeric portion of the "Access ID" provided to you by your employer at the time you became eligible for your ESPP. For your PIN/password please use the PIN that was provided to you by Computershare. (If you have misplaced these codes, please call us directly to help you retrieve them.) Then enter the characters exactly as you see in the image screen. After entering the required information, click "Continue."

The screenshot shows the 'Login to Computershare' page with a purple header. The main content area is titled 'Activate your account' and includes the following fields and instructions:

- Company:** JML2_TST
- Global Identifier:** [Text input field]
- Pin / Password:** [Text input field]
- Type the characters you see in the image below:** [Image showing the characters 'DKNVYE' in a stylized font] [Text input field]

At the bottom of the form are two buttons: 'CANCEL' and 'CONTINUE' (which is highlighted with an orange border).

Activate your account

To activate your account for the first time, please complete the below details.

On the page following this you will choose a personal username to be used from now on.

You'll also be asked to supply other contact details and complete security information.

On the next screen you will need to provide your contact information and set up a new User ID.

The screenshot shows the 'Login to Computershare' page with a purple header. The main content area is titled 'Account Update' and includes the following fields and instructions:

- Contact Information:**
- First Name:** [Text input field]
- Last Name:** [Text input field]
- Email Address:** [Text input field]
- Mobile Number:** [Dropdown menu showing 'United States (1)'] [Text input field]

At the bottom of the form are two buttons: 'CANCEL' and 'CONTINUE' (which is highlighted with an orange border).

Need Help?

Email Address

Providing an email address is optional. However, we do recommend anyone who has an email to provide it as we use this channel to communicate with you.

If you provide an email it's important to note that you will be asked to confirm straight away by entering a code we send to your email.

Mobile Number


Although not mandatory, we recommend you enter a mobile number as it is required

You will be prompted to create a “personal site seal” by entering three words of your choice and choosing a color. You will also be asked to select and answer three security questions.

<p>Personal Site Seal</p> <p>Enter a unique word in each of the 3 fields</p> <div> <input type="text"/> <input type="text"/> <input type="text"/> </div> <p>Choose a color for your Site Seal image</p> <div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <p>Site Seal Preview:</p>	<p>to complete some high value transactions.</p> <p>Its important to note that if you do enter a mobile you will be asked to confirm it straight away by entering a code sent via SMS.</p> <p>If you don't want to provide a mobile please do not select a country.</p>
<p>Security questions</p> <p>Question 1</p> <div> <input type="text" value="What was the name of your first pet?"/> </div> <p>Answer</p> <div> <input type="text"/> </div> <p>Question 2</p> <div> <input type="text" value="What is the name of your grandmother's dog?"/> </div> <p>Answer</p> <div> <input type="text"/> </div> <p>Question 3</p> <div> <input type="text" value="In what city does your nearest sibling live?"/> </div> <p>Answer</p> <div> <input type="text"/> </div>	<p>Login Details</p> <p>Your User ID must be at least 6 characters</p> <p>Your password must include:</p> <ul style="list-style-type: none"> • At least 8 characters • At least 1 uppercase character • At least 1 lowercase character • At least 1 number

On subsequent logins, the site seal will appear as an added layer of verification. Only enter your password if you recognize your personal site seal.

A confirmation code will be sent to the email address you provided. On the next page, enter the confirmation code into the box and click “Confirm.” If you provided a mobile number (you are not required to do so), a confirmation code will also be sent to your mobile number as well. After confirming your codes, click “Continue.”



Login to Computershare

Confirm Your Contact Information

Please confirm that your email address and/or your mobile number are correct by entering the confirmation codes that we sent to you.

If you don't receive a confirmation code on your mobile, please select the RESEND CONFIRMATION link below the confirmation code entry field.

Confirm Email Address

Email Address demo@computershare.com - **Not Confirmed!**

Email Confirmation Code

[Resend Confirmation](#) | [Change Email Address](#)

CONFIRM

Confirm Mobile Number

Mobile Number 1-1234567890 - **Not Confirmed!**

Mobile Confirmation Code

[Resend Confirmation](#) | [Change Mobile Number](#)

CONFIRM

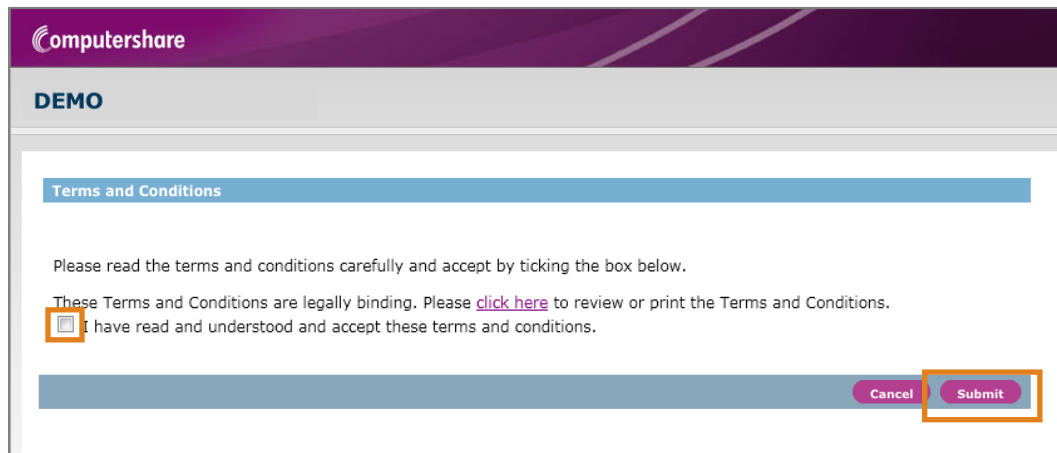
NEXT

Need Help?

Its important that you confirm your email address and/or your mobile number. Until these are confirmed you may have limited access to the website.

Providing a mobile is optional. If you want to remove, please select the CHANGE MOBILE NUMBER link below the mobile entry field and delete your number.

You will also need to accept Computershare's terms and conditions to setup your account. Read the terms and conditions, place a check in the box to show acceptance, and click "Submit" to continue.



The screenshot shows a web interface for Computershare. At the top is a purple header with the Computershare logo. Below it is a grey bar with the word "DEMO" in blue. The main content area has a blue header "Terms and Conditions". The text reads: "Please read the terms and conditions carefully and accept by ticking the box below." followed by "These Terms and Conditions are legally binding. Please [click here](#) to review or print the Terms and Conditions." Below this is a checkbox, which is highlighted with an orange box. The text continues: "I have read and understood and accept these terms and conditions." At the bottom right, there are two buttons: "Cancel" and "Submit", both highlighted with orange boxes.

Computershare

DEMO

Terms and Conditions

Please read the terms and conditions carefully and accept by ticking the box below.

These Terms and Conditions are legally binding. Please [click here](#) to review or print the Terms and Conditions.

☐ I have read and understood and accept these terms and conditions.

Cancel Submit

Portfolio

After creating your account, you will be able to see your portfolio which shows all of your accounts. Clicking on the “View Account” link for each account will direct you to the pages that will allow you to conduct transactions and perform other account management tasks.

After accepting the terms and conditions, you will then be able to access your portfolio, which shows ESPP accounts, as well as a link to the Investor Centre website where you can manage non-employee-related holdings.

Computershare [Logout](#)

DEMO

[My Holdings](#) [Manage My Account](#) [Contact Us](#)

My Holding

Announcement(s)

Test Announcement for ESPP, Class in ES1, ES2
 This is a test...Employee Portfolio. Select the View Account link to manage your holdings. > If no data is returned for ESPP, Common and EOS do not display this text (this should only ever happen where a user has an Enrollment Record and never had any other shares or Grants. In this instance Line 6 of text (below) will be displayed)

Employee Portfolio

The table(s) below provides you with a summary of all the holdings in your Employee Portfolio. Select the **View Account** link to manage your holdings.

Employee Grants and Awards [View Account](#)

Description	Outstanding Value
Options	USD 176444.60
Restricted Awards/Units	USD 35600.55

Employee Plan Stock [View Account](#)

Account Number	Description	Balance	Market Value
C0007953976	ESPP - COMMON STOCK	1187.784000	N/A

Other Tradable Stock [View Account](#)

Account Number	Description	Balance	Market Value
C0007953976	COMMON STOCK	103.000000	N/A

[Market Data Provider](#)

Got a question?
 ASK PENNY

Access your other shares held by Computershare
 INVESTOR CENTRE

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Glossary

The following definitions may be helpful as you familiarize yourself with Computershare's employee authentication portal and Employee Online website.

Access ID – The login credentials used to access an account via the Shareowner Services EquityAccess portal.

Company Code – The code Computershare assigns to a company; it may not always be the company's ticker symbol.

Company Name – The actual name of the company which is typed into the field provided.

Employee Online – The Computershare website for managing employee stock purchase plan accounts.

Employee authentication portal – The Computershare web page that allows plan participants to view their plan holdings, options, restricted stock and company-specific transfer agent shares on one portfolio screen.

Existing User – Participants who previously accessed their online account through the Shareowner Services EquityAccess portal. If you had an account through the EquityAccess portal, you can log on as an Existing User.

Global Identifier – A number provided by your employer for use on the Shareowner Services EquityAccess portal (which can also be the same as your Employee ID).

Initial User – A participant who does not have an account via the Shareowner Services EquityAccess portal.

New User – A participant who has never accessed their Shareowner Services EquityAccess account and who hasn't previously created a "Personal ID."

Password – A case-sensitive, user-created code containing at least one uppercase letter and at least one numeric character.

Personal ID – This term applies to a unique self-defined user identification for users of the EquityAccess portal. It consists of 8-15 characters with at least 1 alphabetic and 1 numeric character.

PIN – Random or company-supplied code, depending on your plan.

Personal Site Seal – An enhanced security feature consisting of a unique self-defined image that you see prior to accessing your account..

Social Security Number – A 9-digit number issued to U.S. citizens, permanent and temporary (working) residents.

User ID – The unique name you choose to identify yourself when accessing your Computershare account.