

AUTO-WITHDRAWAL INSTRUCTIONS CHANGE REQUEST FORM



1. CLIENT INFORMATION			
Last Name	First Name and Initials	Account Number	
Telephone (optional)		Email (optional)	
Account Type (Select one):			
RRIF	Spousal RRIF	Prescribed RIF	Non-Registered
LIF	LRIF	RLIF	TFSA

Please select option		
Add New Instructions	Modify Existing Instructions	Cancel Existing Instructions

2. WITHDRAWAL INFORMATION		
TFSA/Non-registered Only		
Full cash balance	OR	Specific amount:

RIF/LIF/LRIF/RLIF/PRIF Only			
Amount of Withdrawal:			
Minimum	Maximum (LRIF/LIF/RLIF only)	Specific Amount:	Gross Net

All Accounts			
Tax Rate:			
None (default tax rate will apply on any amounts over minimum)		Tax on Minimum Amount	
Other Tax Amount:	Fixed \$	or	%

Frequency:			
Monthly	Quarterly	Starting – Month:	
Semi-Annually	Annually		

Payment Date:	
1 st of the month	15 th of the month

Payment Type:			
Direct Deposit	Cheque*	In-kind* - Choose 1 security only: (processed only on annual basis)	

Spousal Information (RIF/LIF/LRIF/RLIF/PRIF Only)		
Base the RIF withdrawal on my spouse's age (as permitted by applicable legislation)		
No	Yes (complete spouse information below)	

Spouse's Name	Spouse's Social Insurance Number	Spouse's Date of Birth (dd/mm/yyyy)
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Terms & Conditions
 I/We hereby authorize Computershare Trust Company of Canada to make the requested changes.
 I/We acknowledge that if my/our signed Auto-Withdrawal Instructions Change request is not received within 20 days of the payment date Computershare may not be able to process my/our change request in time for that payment and the change request will be processed commencing the next payment date.
 I/We may cancel this authorization by advising Computershare Trust Company of Canada at least 20 days prior to the next payment date.
 *I/We acknowledge a cheque fee will apply and/or a certificate re-registration fee may apply as referenced in the fee schedule which can be found at www.computershare.com.

Signature of Account Holder	Year	Month	Day
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Deliver form to:	Computershare Trust Company of Canada Attn: Private Capital Solutions 3rd Floor, 510 Burrard St. Vancouver, BC V6C 3B9 Email: PCProcessing@computershare.com
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Privacy Notice:

Computershare is committed to protecting your personal information. In the course of providing services to you and our corporate clients, we receive non-public personal information about you from transactions we perform for you, forms you send us, other communications we have with you or your representatives, etc. This information could include your name, contact details (such as residential address, correspondence address, email address), social insurance number, survey responses, securities holdings and other financial information. We use this to administer your account, to better serve you and our clients' needs and for other lawful purposes relating to our services. Computershare may transfer personal information to other companies in or outside of Canada that provide data processing and storage or other support in order to facilitate the services it provides. Where we share your personal information with other companies to provide services to you, we ensure they have adequate safeguards to protect your personal information. We also ensure the protection of rights of data subjects under the General Data Protection Regulation, where applicable. We have prepared a Privacy Code to tell you more about our information practices, how your privacy is protected and how to contact our Chief Privacy Officer. It is available at our website, www.computershare.com, or by writing to us at 100 University Avenue, Toronto, Ontario, M5J 2Y1. We will use your social insurance number for income reporting. We may also ask for your SIN as an identification-security measure if you call or write to request service on your account; however you may decline this usage. Computershare will use the information you are providing in order to process your request and will treat your submission of this form as your consent to us so doing.